

Login Instructions

1. When you click on the online registration link it will take you to this page:

The screenshot shows the registration page for the Maryland Soccer Foundation. At the top, there is a banner with the Maryland SoccerPlex logo on the left, the text "MARYLAND SOCCER FOUNDATION" in the center, and the Discovery Sports Center logo on the right. Below the banner is a navigation bar with a home icon and the text "Maryland Soccer Foundation - Registration". The main content area is divided into two columns. The left column is titled "Welcome New Users!" and contains a welcome message, a note that users must be logged in to proceed, and a green button labeled "+ Create Your New User Account". The right column is titled "Login with your Existing Account" and contains a login form with fields for "Login Email" (containing "agavett@mdsoccerplex.org") and "Password" (masked with dots), a "LOG IN" button, a "Forgot your password?" link, and a "Sign in with Facebook" button. At the bottom of the page, there is a copyright notice for the Maryland Soccer Foundation and Demosphere International, Inc., and the Demosphere logo.

2. As you can see it provides you with TWO options:
 - a. Create an account (Please follow steps 3 & 4)
 - b. Login with an existing account (Please go to step 5)
3. IF you are a NEW user and have never registered for any program with the Maryland SoccerPlex, Discovery Sports Center or SAM Soccer please choose this option. When you choose this option it will take you to this page:

The screenshot shows a dialog box titled "Create Your New User Account". It is divided into two main sections. The left section is titled "Option 1: Create Your Account via Facebook Login" and contains a single button labeled "Sign in with Facebook". The right section is titled "Option 2: Create Your Account Manually (ALL FIELDS REQUIRED)" and contains a form with five input fields: "First Name", "Last Name", "Login Email", "Password", and "Re-Type Password". Below these fields is a button labeled "Create New Account!". At the bottom right of the dialog box is a "Cancel" button.

4. You have the option to create an account via Facebook or manually. Once you have created an account follow the on-screen instructions for registration.
5. If you have registered before for a Maryland SoccerPlex, Discovery Sports Center or SAM Soccer program please click Forgot Password in the Login with Existing Account section.
6. Then follow the onscreen instructions to set up a new password for your household. All the household data from the old system has been migrated, but we could NOT transfer over your passwords, so thus why you have to create a new password.
7. Once you have set up your new password login as normal and follow the on-screen instructions for registration.

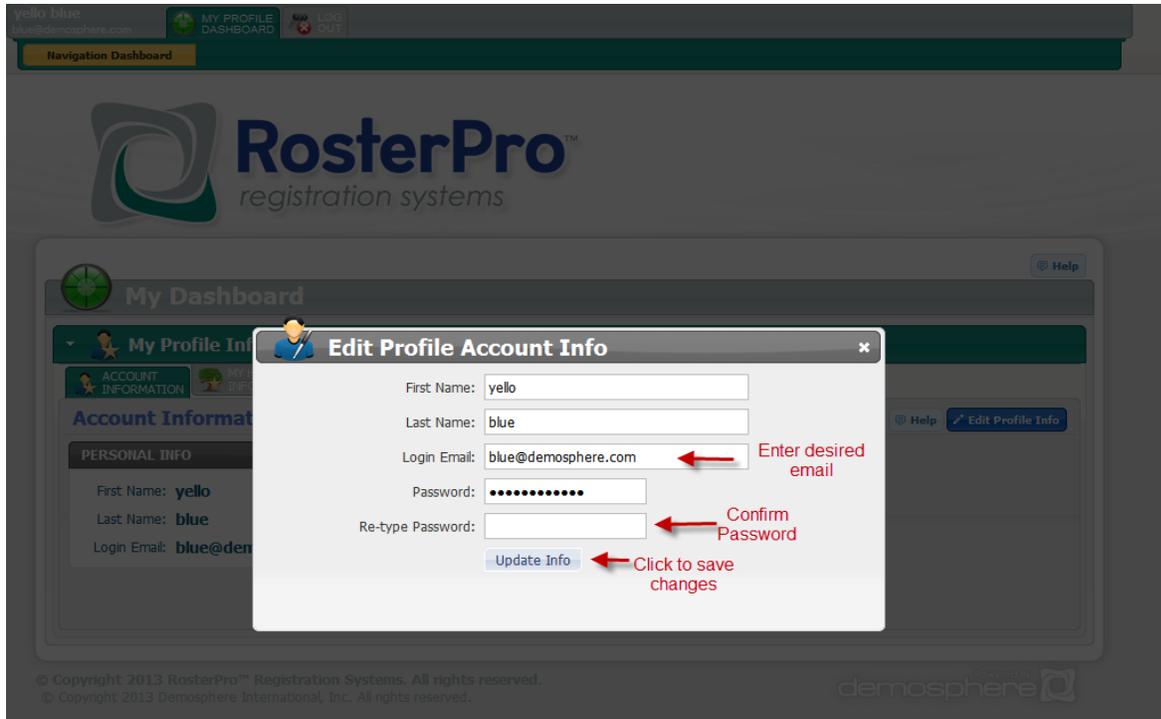
PLEASE NOTE: The SAM offices WILL NOT be able to provide you with your password over the phone anymore. If you forget your password in the future simply follow steps 5-7 above. Additionally we will no longer be able to change your login email. Please follow the instructions below to change the email associated with your login.

Changing Your Login Email

1. Log into your account using your current email and password.
2. From the "Account Information" screen, this is the first screen that loads after you log in, select the blue "Edit Profile Info" button on the right hand side.

The screenshot displays the user interface of the RosterPro registration system. At the top, a navigation bar includes the user's name 'yello blue' and email 'blue@demosphere.com' on the left, and 'MY PROFILE DASHBOARD' and 'LOG OUT' on the right. Below this is a green 'Navigation Dashboard' bar. The main content area features the RosterPro logo and 'My Dashboard' section. Under 'My Profile Information', there are two sub-sections: 'ACCOUNT INFORMATION' and 'MY HOUSEHOLD INFORMATION'. A red arrow points to the 'ACCOUNT INFORMATION' sub-section. Below this, the 'Account Information' section is displayed, showing 'PERSONAL INFO' with fields for First Name (yello), Last Name (blue), and Login Email (blue@demosphere.com). To the right of this section, there is a message: 'SMS account not yet verified' with a 'Re-Send Verification Email' link. A blue 'Edit Profile Info' button is located in the top right corner of the 'Account Information' section, with a red arrow pointing to it and the text 'Click here' below it. The footer contains copyright information for 2013 RosterPro and Demosphere.

3. Under the pop-up window, "Login Email field" write the new email you desire to use.
4. Confirm password
5. Click "Update Info" to save.



6. Verify in the "Personal Info" box that the information was saved.

